



Mornington Peninsula Football Netball League Statement of Rules



RULES OF THE MORNINGTON PENINSULA FOOTBALL NETBALL LEAGUE INC.

TABLE OF PROVISIONS

<i>Rule</i>	<i>Regulation</i>	<i>Page</i>
	PART 1 - PRELIMINARY	7
1	Name	7
2	Purposes	7
3	Financial year	11
4	Definitions	11
	PART 2 - POWERS OF THE MPFNL	14
5	Powers of the MPFNL	14
6	Not for Profit Organisation	14
	PART 3 - MEMBERS, DISCIPLINARY PROCEDURES AND GRIEVANCES	15
	Division 1 - Membership	15
7	Membership	15
8	Application for Affiliation or Association	15
9	Consideration of Application.	16
10	New Affiliation	16
11	Annual Affiliation Fee.	17
12	General Rights of Members	18
13	Associate Members	18
14	Rights Not Transferable	19
15	Ceasing Membership	19
16	Resigning as a Member	19
17	Register of Members	20
	Division 2 - Disciplinary action	21
18	Grounds for Taking Disciplinary Action	21
19	Disciplinary Sub-Committee	21

20	Notice to Member	22
21	Decision of Sub-Committee	22
22	Appeal Rights	23
	Division 3 - Grievance procedure	24
23	Application	24
24	Parties Must Attempt to Resolve the Dispute	24
25	Appointment of Mediator	24
26	Mediation Process	25
27	Failure to Resolve Dispute by Mediation	26
	PART 4 - GENERAL MEETINGS OF THE MPFNL	26
28	Annual General Meetings	26
29	Special General Meetings	27
30	Special General Meeting Held at Request of Members	27
31	Notice of General Meetings	28
32	Proxies	29
33	Use of Technology	29
34	Quorum at General Meetings	29
35	Adjournment of general meeting	30
36	Voting at general meeting	30
37	Special resolutions	31
38	Determining whether resolution carried	31
39	Minutes of Meetings	32
	PART 5 - THE BOARD	33
	Division 1 - Powers of the Board	33
40	Role and Powers	33
41	Delegation	33
	Division 2 - Composition of the Board and Duties of Members	34
42	Composition of the Board	34
43	General Duties	34
44	Chairperson	35
45	Secretary	35
46	Financial Responsibilities	36
	Division 3 - Election of Board Members and Tenure of Office	37
47	Who is eligible to be a Board Member?	37
48	Election of Board Members	37

49	Nominations	38
50	Ballot	38
51	Term of Office	39
52	Vacation of Office	40
53	Filling Casual Vacancies	40
	Division 4 - Meetings of the Board	42
54	Meetings of the Board	42
55	Notice of Board Meetings	42
56	Urgent Meetings	42
57	Procedure and Order of Business	43
58	Use of technology	43
59	Quorum	43
60	Voting –Meetings	44
61	Conflict of Interest	44
62	Minutes of Meeting	45
63	Leave of absence	45
	PART 6 - FINANCIAL MATTERS	46
64	Source of Funds	46
65	Management of Funds	46
66	Financial Records	47
67	Financial Statements	47
	PART 7 - GENERAL MATTERS	48
68	Common Seal	48
69	Registered Address	48
70	Notice Requirements	48
71	Custody and Inspection of Books and Records	49
72	Winding Up and Cancellation	50
73	Alteration of Rules	50
74	PART 8 - COMPETITION STRUCTURE	51
75	PART 9 - LIFE MEMBERSHIP	51
75	Life Membership	52
76	All Life Members shall be entitled to:	52
	Part 10 - ELECTION OF BOARD MEMBERS	53
77	Who is eligible to me a Commission Member?	53
78	Election of Commissioner	53

79	Vacation of Office	53
80	Filling Casual Vacancies	54

Rules of the Mornington Peninsula Football Netball League Incorporated

Note:

The persons who from time to time are members of the Association are an incorporated association by the name given in rule 1 of these Rules.

Under section 46 of the **Associations Incorporation Reform Act 2012**, these Rules are taken to constitute the terms of a contract between the Association and its members.

PART 1 - PRELIMINARY

1. Name

The name of the incorporated association is the Mornington Peninsula Football Netball League Incorporated, in these Rules referred to as 'the MPFNL' or 'the League'.

2. Purposes

2.1 The purposes of the MPFNL are:

- (a) To promote, propagate and encourage the game of Australian Rules Football and Netball.
- (b) To organise and carry on Australian Rules Football and Netball competitions between incorporated bodies under the name or style of the Mornington Peninsula Football Netball League Inc. or any other name or style as the MPFNL determines.
- (c) To invite and/or allow Australian Rules Football Clubs and Netball Clubs to become members of the MPFNL.
- (d) To establish and maintain Rules and By-Laws and establish procedures for the orderly and good management of the competitions that the MPFNL conducts or in which it participates.
- (e) To carry on any activity or undertaking incidental to the conduct of Australian Rules Football and Netball.
- (f) To make selection and be responsible for representative players or teams to participate in matches with teams or competitions of or with other bodies having as their purposes the encouragement, development, fostering, promotion or regulation of Australian Rules Football and Netball.
- (g) To control the selection and appointment of any representative player, official or team.
- (h) To control and discipline every player and official and club member of any team participating in a competition organised or sanctioned by the MPFNL in relation to conduct occurring before, during or after the playing of any match.

- (i) To become affiliated or act in conjunction with any other body having as its objectives the encouragement, development, fostering, promotion and regulation of Australian Rules Football and/or Netball.
- (j) To facilitate and empower the appointment of an independent tribunal and appeals Commission to act in accordance with the provisions of the A.F.L. and Netball state controlling bodies.

2.2 Solely for the object of furthering the purposes set out above, the MPFNL shall have the power:

- (a) To indemnify any person for any loss or damage incurred as a result of having on behalf of the MPFNL become liable to pay any amount by way of damages or otherwise(2) To subscribe to, become a member of and co-operate with any other association, club or organisation, whether incorporated or not whose objects are altogether or in part similar to those of the MPFNL provided that the MPFNL shall not subscribe to or support with its funds any club, association or organisation which do not prohibit or restrict the distribution of its income and property among its members to an extent at least as great as that imposed on the MPFNL under or by virtue of the Rules.
- (b) To buy, sell and deal of all kinds of articles, commodities and provisions, both liquid and solid, for the members of the MPFNL or persons frequenting the MPFNL's premises.
- (c) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of or capable of being conveniently used in conjunction with, or any of the objects of the MPFNL: Provided that in case the MPFNL shall take or hold any property which may be subject to any trusts the MPFNL shall only deal with the same in such manner as is allowed by law having regard to such trusts.
- (d) To enter into any arrangements with any Government or Authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the MPFNL ; to obtain from any such Government or Authority any rights, privileges and concessions which the MPFNL may think it desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.

- (e) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen or other persons as may be necessary or convenient for the purposes of the MPFNL.
- (f) To enter into agreements with an appropriate body to provide Management and / or other services to the MPFNL.
- (g) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the MPFNL's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement maintenance, development, working, management, carrying out, alteration or control thereof.
- (h) To invest and deal with the money of the MPFNL not immediately required in such manner as may from time to time be thought fit.
- (i) To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate.
- (j) To lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts, or obligations by any person or body corporate and otherwise to assist any person or body corporate.
- (k) To borrow or raise money either alone or jointly with any other person or legal entity in such manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any monies and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage charge, lien or other security upon the whole or any part of the MPFNL's property or assets present or future and to purchase, redeem or pay off any such securities.
- (l) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- (m) To sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the MPFNL.

- (n) To take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, or any part of the MPFNL's property of whatsoever kind sold by the MPFNL or any money due to the MPFNL from purchasers and others.
- (o) To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the MPFNL but subject always to the proviso in paragraph four (4)
- (p) To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the MPFNL, in the shape of donations, annual subscriptions or otherwise.
- (q) To print and publish any newspapers, periodicals, books or leaflets that the MPFNL may think desirable for the promotions of its objects.
- (r) To amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the MPFNL and which shall prohibit or restrict the distribution of its or their income and property among its or their members to an extent that is at least as great as that imposed upon the MPFNL under or by virtue of the Rules.
- (s) To purchase or otherwise acquire and undertake all or any part of the property assets, liabilities and engagements of any one or more of the incorporated associations with which the MPFNL is authorised to amalgamate.
- (t) To transfer all or any part of the property, assets, liabilities and engagements of the MPFNL to any one or more of the incorporated associations with which the MPFNL is authorised to amalgamate.
- (u) To make donations for patriotic, charitable or community purposes.
- (v) To do all such other things as are incidental or conducive to the attainment of the purposes and the exercise of the powers of the MPFNL.
- (w) To commence and carry on any business which the MPFNL may decide can be conveniently carried on or which the MPFNL desires that the same should be commenced, acquired or carried on in the interest of the MPFNL or in particular to become involved in the sale of sporting equipment to both member clubs and clubs of other leagues and to register and trade under the name 'Mornington District Sports Supplies'(or such other agreed name) with Consumer Affairs Victoria or such other governmental instrumentality that may from time to

time be responsible for the registration and regulation of incorporated associations or organisations that carry on the type of activity conducted by 'Mornington District Sports Supplies'.

3. Financial year

The financial year of the MPFNL is each period of 12 months ending on 31st October.

4. Definitions

In these Rules -

Absolute majority means a majority of affiliated clubs voting on a resolution which may be determined by a majority of more than 50%.

Affiliated Club means a football club and/or a football netball club affiliated with the MPFNL whose application for membership has been approved in accordance with these rules.

AFL Victoria means Australian Football League Victoria and is the parent body of AFL Victoria.

Country and AFL South East their successors and assigns.

Associate member means a member referred to in rule 13(1).

Auditor means the registered auditor or company appointed by the Board

Board means the MPFNL Board

Board meeting means a meeting of the MPFNL Board held in accordance with these Rules.

Business Day means a day excluding a Saturday, Sunday or Public Holiday in Victoria:

By Laws means the football and netball by-laws of the MPFNL.

Chairperson of a general meeting or Board meeting, means the person chairing the meeting as required under rule 44.

Commission means the AFL South East Commission its successor and assigns

Commission member or Commissioner means a member of the AFL South East Commission elected or appointed under Division 3.

Delegate means the person who represents and votes on behalf of an Affiliated Club at meetings of the MPFNL who is the President of their Club or another party appointed by the Club to act as their Delegate

Disciplinary meeting means a meeting of the MPFNL Board convened for the purposes of Rule 19.

Disciplinary subcommittee means the subcommittee appointed under Rule 19;

Electronic address means email, website, SMS or any other form of electronic notification generally accepted.

Financial year means the 12-month period specified in Rule 3.

General meeting means a general meeting of the members of the MPFNL convened in accordance with Part 4 and includes an ordinary meeting, annual general meeting, and a special general meeting.

League means a group of clubs for competition of football or netball as defined under these Rules.

League Manager means the person appointed to administer the activities of the MPFNL on its behalf.

Life Member means a person who has been awarded life membership of the MPFNL for outstanding services, in accordance with the processes defined within the MPFNL Rules.

Member means an Affiliated Club who is a member of the MPFNL.

Member entitled to vote means a member who under rule 12(2) is entitled to vote at a general meeting.

Office means the registered office for the time being of the MPFNL.

Official means any person acting on behalf of an affiliated member club in relation to any match approved or controlled by the MPFNL or any elected office bearer of a member club.

Seal means the common seal of the MPFNL.

Secretary means the secretary appointed by the Board from time to time

Statement of Purposes means the Statement of Purposes of the MPFNL as provided in Rule 2.

Special resolution means a resolution that requires not less than three-quarters of the members voting at a general meeting, to vote in favour of the resolution.

The Act means the **Associations Incorporation Reform Act 2012** and includes any regulations made under that Act.

The Registrar means the Registrar of Incorporated Associations.

Words or expressions contained in these Rules should be interpreted in accordance with the provisions of the Interpretation of Legislation Act 1984.

PART 2 - POWERS OF THE MPFNL

5. Powers of the MPFNL

- 5.1 Subject to the Act, the MPFNL has power to do all things incidental or conducive to achieve its purposes.
- 5.2 Without limiting sub rule (5.1), the MPFNL may—
- (a) acquire, hold and dispose of real or personal property;
 - (b) open and operate accounts with financial institutions.
 - (c) invest its money in any security in which trust monies may lawfully be invested;
 - (d) raise and borrow money on any terms and in any manner as it thinks fit.
 - (e) secure the repayment of money raised or borrowed, or the payment of a debt or liability.
 - (f) appoint agents to transact business on its behalf.
 - (g) enter into any other contract it considers necessary or desirable.
- 5.3 The MPFNL may only exercise its powers and use its income and assets (including any surplus) for its purposes.

6. Not for Profit Organisation

- 6.1 The MPFNL must not distribute any surplus, income, or assets directly or indirectly to its members.
- 6.2 Sub rule (1) does not prevent the MPFNL from paying a member—
- (a) reimbursement for expenses properly incurred by the member; or
 - (b) for goods or services provided by the member—
- if this is done in good faith on terms no more favourable than if the member was not a member.

PART 3 - MEMBERS, DISCIPLINARY PROCEDURES AND GRIEVANCES

Division 1 - Membership

7. Membership

7.1 The MPFNL shall consist of the following members:

- (a) Affiliated Clubs
- (b) Associate Netball Clubs
- (c) Life Members
- (d) Board Members

7.2 All member clubs of the MPFNL are required to keep the MPFNL properly and promptly informed of contact particulars (or changes thereto) for their clubs and officials, including electronic mail addresses.

8. Application for Affiliation or Association

8.1 A Club seeking to become an Affiliate Club, shall make a written application to the MPFNL to become an Affiliate Club by the 31st of August of the preceding year accompanied with an application fee, if any as determined by the Board, which shall be refunded in the event the application is unsuccessful.

8.2 Any club seeking to participate in competitions conducted by the MPFNL, must satisfy the Board of the following, namely, that:

- (a) It is incorporated pursuant to the Act or be a company incorporated pursuant to the Corporations Act.
- (b) It's application will comply with and satisfy AFL Victoria, AFL Victoria Country, AFL South East Commission and/or Netball Victoria requirements for transfer of clubs between leagues;
- (c) It's facilities and financial circumstances are of a standard acceptable to the Board.
- (d) Its name and uniform are acceptable to the Board or will be altered in a manner acceptable to the Board.

- (e) It will satisfy the playing criteria as set by the Board.
- (f) It will satisfy any other criteria imposed by the Board.

9. Consideration of Application

- 9.1 As soon as practical, and no more than thirty (30) days after an application for affiliation is received, the Board shall present a recommendation to Affiliated Clubs at a Special General Meeting to accept or reject the application for affiliation. This shall be determined by a three quarters majority of Affiliated Clubs in attendance and eligible to vote.
- 9.2 The Board must notify the applicant in writing of the determination of the Special General Meeting as soon as practicable after the decision is made.
- 9.3 If the application is rejected, the Board must return any money accompanying the application to the applicant.
- 9.4 No reason need be given for the rejection of an application

10. New Affiliation

- 10.1 If an application for affiliation is approved at a Special General Meeting: -
 - (a) the resolution to accept the affiliation must be recorded in the minutes of the Special General Meeting; and
 - (b) the League Manager must, as soon as practicable, enter the name and address of the new member, and the date of becoming a member, in the register of members.
- 10.2 A club becomes a member of the MPFNL and, subject to rule 12(2), is entitled to exercise rights of membership from the date, whichever is the later, on which—
 - (a) the Board approves the club's affiliation; or
 - (b) the club pays the affiliation fee.

- 10.3 Upon acceptance the applicant club will submit to the League Manager within seven (7) days of being notified of acceptance as an affiliated club of the MPFNL, an Affiliation Agreement form contained in Appendix Two.
- 10.4 Upon acceptance as an affiliated club of the MPFNL the Board will at its discretion determine in which competition the club will compete.
- 10.5 A Club, upon being admitted to membership of the MPFNL, may not resign from the MPFNL or move to another League without first obtaining the written approval of the MPFNL and AFL Victoria, AFL Victoria Country and AFL South East Commission.

11. Annual Affiliation Fee

- 11.1 At least twenty-one (21) days prior to the annual general meeting, the Secretary shall advise Affiliated Clubs in writing regarding-
- (a) the amount of the annual affiliation fee (if any) for the following financial year; and
 - (b) the date for payment of the annual affiliation fee, which shall be no less than 48 hours prior to the annual general meeting.
- 11.2 The Board may determine that a lower annual affiliation fee is payable by associate members.
- 11.3 The rights of a member (including the right to vote) who has not paid the annual affiliation fee by the due date are suspended until the affiliation fee is paid.
- 11.4 Each Member Club of the MPFNL, in order to maintain its entitlement to Membership must make due and punctual payment of all fees payable under these Rules prior to the Annual General Meeting or enter into and comply with a financial arrangement as approved by the Board from time to time.
- 11.5 Payment of affiliation fees shall be accompanied by the Affiliation Agreement form contained in Appendix Two, where the Club agrees that the club, its players and its registered officials, will comply with the Rules, By-Laws and resolutions of the MPFNL, the Rules, By-Laws and resolutions of AFL Victoria, AFL Victoria Country, AFL South East Commission, and the Laws of Australian Football.

11.6 Annually, each affiliated Club that fields netball teams and each Netball Associate shall complete a Netball Affiliation agreement, titled MPFNL Netball Agreement which is contained in Appendix Three, where the club/netball associate agrees that the Club/Netball Associate, its players and registered officials, will comply with the Rules, By-Laws and resolutions of the MPFNL. (Applied to the playing of netball), the Rules, By-Laws and resolutions of Netball Victoria, and the Rules of Netball.

12. General Rights of Members

12.1 An affiliated member club of the MPFNL who is entitled to vote has the right—

- (a) to receive notice of general meetings and of proposed special resolutions in the manner and time prescribed by these Rules; and
- (b) to submit items of business for consideration at a general meeting; and
- (c) to attend and be heard at general meetings; and
- (d) to vote at a general meeting; and
- (e) to have access to the minutes of general meetings and other documents of the MPFNL as provided under rule 71; and
- (f) to inspect the register of members.

12.2 An affiliated member club is entitled to vote if—

- (a) the affiliated member club is a member other than an associate member; and
- (b) more than ten (10) business days have passed since the affiliated club became a member of the MPFNL; and
- (c) the member's membership rights are not suspended for any reason.

12.3 Life members do not have voting rights at any meetings of the MPFNL

12.4 Board Members do not have voting rights unless they are acting as a delegate for their Affiliated Club

13. Associate Members

13.1 Associate members of the MPFNL include -

- (a) netball clubs directly connected to affiliate Member Clubs; and
- (b) netball clubs aligned to Affiliated Clubs; and
- (c) any other category of member as determined by special resolution at a general meeting.
- (d) Women's Football Associate Members.

13.2 An associate member may not vote but may have other rights as determined by the Board or by resolution at a general meeting.

14. Rights Not Transferable

The rights of a member club are not transferable and end when membership ceases.

15. Ceasing Membership

15.1 The membership ceases on resignation, financial insolvency, dissolution or continued failure to meet playing commitments.

15.2 If membership of the MPFNL ceases, the Secretary must, as soon as practicable, enter the date the club ceased to be a member in the register of members.

16. Resigning as a Member

16.1 A member other than an affiliate club may resign by notice in writing given to the Secretary

16.2 A member club is taken to have resigned if—

- (a) the member's annual affiliation is more than twelve (12) months in arrears; or
- (b) where no annual affiliation is payable—
 - (i) the Secretary has made a written request to the member to confirm that the member wishes to remain a member; and
 - (ii) the member has not, within thirty (30) days after receiving that request, confirmed in writing the wish to remain a member.

16.3 A member may not move to another League without first obtaining the written approval of the MPFNL, AFL Victoria Country and AFL South East Commission.

17. Register of Members

17.1 The Secretary must keep and maintain a register of members that includes -

(a) for each current member -

(i) the member's name.

(ii) the address for notice given by the member;

(iii) the date of becoming a member.

(iv) if the member is an associate member, a note to that effect;

(v) any other information determined by the Commission; and

(b) for each former member, the date of ceasing to be a member.

17.2 Any member may, at a reasonable time and free of charge, inspect the register of members in accordance with the provision of the Act.

Division 2 - Disciplinary action

18. Grounds for Taking Disciplinary Action

18.1 The MPFNL may take disciplinary action against a member club in accordance with this Division if it is determined that the member club —

- (a) has refused or neglected to comply with these Rules or MPFNL By Laws; or
- (b) refuses to support the purposes of the MPFNL; or
- (c) has been found guilty of conduct unbecoming of a member, registered player or official
- (d) has engaged in conduct prejudicial to the MPFNL.

19. Disciplinary Sub-Committee

19.1. The Board may resolve to proceed under Rule 18, to refer the matter to the MPFNL Investigation Officer in accordance with AFL Victoria Country Rules – Unbecoming Conduct.

19.2 Subject to the provisions of Rule 19.1, where the Board is satisfied that there are sufficient grounds for taking disciplinary action against a member, the Board must appoint a disciplinary subcommittee to hear the matter and determine what action, if any, to take against the member club, registered player or official.

19.3 The members of the disciplinary subcommittee—

- (a) may be Board members, members of the MPFNL or anyone else; but
- (b) must not be biased against, or in favour of, the member concerned.

20. Notice to Member

20.1 Before disciplinary action is taken against a member, the Secretary must give written notice to the member -

- (a) stating that the MPFNL proposes to take disciplinary action against the member; and
- (b) stating the grounds for the proposed disciplinary action; and
- (c) specifying the date, place and time of the meeting at which the disciplinary subcommittee intends to consider the disciplinary action (the *disciplinary meeting*); and
- (d) advising the member that he or she may do one or both of the following—
 - (i) attend the disciplinary meeting and address the disciplinary subcommittee at that meeting.
 - (ii) give a written statement to the disciplinary subcommittee at any time before the disciplinary meeting; and
- (e) setting out the member's appeal rights under Rule 22.

20.2 The notice must be given no earlier than fourteen (14) days, and no later than twenty-eight (28) days, before the disciplinary meeting is held.

21. Decision of Sub-Committee

21.1 At the disciplinary meeting, the disciplinary subcommittee must -

- (a) give the member an opportunity to be heard; and
- (b) consider any written statement submitted by the member.

21.2 After complying with sub rule (1), the disciplinary subcommittee may -

- (a) take no further action against the member; or

- (b) subject to sub rule (3) -
 - (i) reprimand the member; or
 - (ii) fine the member; or
 - (iii) suspend the membership rights of the member for a specified period; or
 - (iv) expel the member from the MPFNL.

21.3 The suspension of membership rights or the expulsion of a member by the disciplinary subcommittee under this rule takes effect immediately after the vote is passed.

22. Appeal Rights

22.1 A person whose membership rights have been suspended or who has been expelled from the MPFNL under Rule 21 may give notice to the effect that he or she wishes to appeal against the suspension or expulsion.

22.2 Where the Secretary receives a notice under sub-clause (1), the Secretary shall notify the Board and the Board shall convene a special general meeting of the MPFNL to be held within 21 days after the date on which the Secretary received the notice.

22.3 At a special general meeting of the MPFNL convened under clause (29) no business other than the question of the appeal shall be transacted.

- (a) the Board may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution.
- (b) the member shall be given an opportunity to be heard; and
- (c) the members present shall vote by secret ballot on the question whether the resolution should be confirmed or revoked.

22.4 If at the special general meeting –

(a) two-thirds of the members vote in person or by proxy in favour of the confirmation of the resolution, the resolution is confirmed.

(b) in any other case, the resolution is revoked.

Division 3 - Grievance procedure

23. Application

23.1 The grievance procedure set out in this Division applies to disputes under these Rules between—

- (a) a member and another member;
- (b) a member and the Board.
- (c) a member and the MPFNL.

23.2 A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.

24. Parties Must Attempt to Resolve the Dispute

The parties to a dispute must attempt to resolve the dispute between themselves within fourteen (14) days of the dispute coming to the attention of each party.

25. Appointment of Mediator

25.1 If the parties to a dispute are unable to resolve the dispute between themselves within the time required by Rule 24, the parties must within ten (10) days—

- (a) notify the Board of the dispute; and
- (b) agree to or request the appointment of a mediator; and
- (c) attempt in good faith to settle the dispute by mediation.

25.2 The mediator must be -

- (a) a person chosen by agreement between the parties; or
- (b) in the absence of agreement -
 - (i) if the dispute is between a member and another member—a person appointed by the Board; or
 - (ii) if the dispute is between a member and the Board or a member and the MPFNL—a person appointed or employed by the Dispute Settlement Centre of Victoria.

25.3 A mediator appointed by the Board may be a member or former member of the MPFNL but in any case must not be a person who -

- (a) has a personal interest in the dispute; or
- (b) is biased in favour of or against any party.

26. Mediation Process

26.1 The mediator to the dispute, in conducting the mediation, must—

- (a) give each party every opportunity to be heard; and
- (b) allow due consideration by all parties of any written statement submitted by any party; and
- (c) ensure that natural justice is accorded to the parties throughout the mediation process.

26.2 The mediator must not determine the dispute.

27. Failure to Resolve Dispute by Mediation

If the mediation process does not resolve the dispute, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

PART 4—GENERAL MEETINGS OF THE MPFNL

28. Annual General Meetings

28.1 The Board must convene an annual general meeting of the MPFNL to be held within three (3) months after the end of each financial year.

28.2 The Board shall determine the date, time and place of the annual general meeting.

28.3 The ordinary business of the annual general meeting is as follows—

- (a) to confirm the minutes of the previous annual general meeting and of any special general meeting held since then;
- (b) to receive and consider—
 - (i) the annual report of the Board on the activities of the MPFNL during the preceding financial year; and
 - (ii) the financial statements of the MPFNL for the preceding financial year submitted in accordance with Part 7 of the Act;
- (c) to elect members of the Board to fill any vacancies on the Board
- (d) to elect the MPFNL representative on the Commission.
- (e) to confirm or vary the amounts (if any) of the annual affiliation fee.
- (f) to appoint the Secretary

28.4 The annual general meeting may also conduct any other business of which notice has been given in accordance with these Rules.

29. Special General Meetings

29.1 The Secretary shall convene a Special General Meeting of the MPFNL as follows: -

- (a) upon the direction of the Board
- (b) upon the request of 25% of affiliated clubs in writing, which must state the objectives of the meeting and shall be signed on behalf of the Clubs requesting the meeting.

29.2 The notice convening the Special General Meeting must be forwarded by the Secretary to each member of the MPFNL in accordance with Rule 31.

29.3 No business other than that set out in the notice under rule 32 may be conducted at the meeting.

29.4 Notwithstanding the provisions of this Rule, a simple majority of Presidents of Affiliated Clubs may convene a Special General Meeting for a time and at a place of their choice.

***Note:** General business may be considered at the meeting if it is included as an item for consideration in the notice under rule 31 and the majority of members at the meeting agree*

30. Special General Meeting Held at Request of Members

30.1 The Board must convene a special general meeting if a request to do so is made in accordance with 29.1(b) by at least 25% of the total number of affiliated clubs.

30.2 A request for a special general meeting must—

- (a) be in writing; and
- (b) state the business to be considered at the meeting and any resolutions to be proposed; and
- (c) shall be signed on behalf of the Club requesting the meeting; and

(d) be given to the Secretary.

30.3 If the Board does not convene a special general meeting within twenty-one days after the date on which the request is made, the members making the request (or any of them) may convene the special general meeting.

30.4 A special general meeting convened by members under sub rule (3)—

(a) must be held within thirty days after the date on which the original request was made; and,

(b) may only consider the business stated in that request.

30.5 The MPFNL must reimburse all reasonable expenses incurred by the members convening a special general meeting under sub rule (3).

31. Notice of General Meetings

31.1 The Secretary (or, in the case of a special general meeting convened under rule 30(3), the members convening the meeting) must give to each member of the MPFNL—

(a) at least twenty-one days' notice of a general meeting if a special resolution is to be proposed at the meeting: or

(b) at least fourteen days' notice of a general meeting in any other case.

31.2 The notice must—

(a) specify the date, time and place of the meeting; and

(b) indicate the general nature of each item of business to be considered at the meeting; and

(c) if a special resolution is to be proposed—

(i) state in full the proposed resolution; and

(ii) state the intention to propose the resolution as a special resolution.

32. Proxies

Proxy voting shall not be permitted at any meetings of the MPFNL.

33. Use of Technology

- 33.1 A member not physically present at a general meeting may be permitted to participate in the meeting by the use of technology that allows that member, and the members present at the meeting to clearly and simultaneously communicate with each other.
- 33.2 For the purposes of this Part, a member participating in a general meeting as permitted under sub rule (1) is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

34. Quorum at General Meetings

- 34.1 No business may be conducted at a general meeting unless a quorum of members is present.
- 34.2 The quorum for a general meeting is the presence (physically, or as allowed under rule 33) of 75% of the members entitled to vote.
- 34.3 If a quorum is not present within 30 minutes after the notified commencement time of a general meeting—
- (a) in the case of a meeting convened by, or at the request of, members under rule 30— the meeting must be dissolved.
 - (b) in any other case—
 - (i) the meeting must be adjourned to a date not more than 21 days after the adjournment: and
 - (ii) notice of the date, time and place to which the meeting is adjourned must be given at the meeting and confirmed by written notice given to all members as soon as practicable after the meeting.

If a quorum is not present within 30 minutes after the time to which a general meeting has been adjourned under sub rule (3)(b), the members present at the meeting (if not fewer than 50%) may proceed with the business of the meeting as if a quorum were present.

35. Adjournment of general meeting

35.1 The Chairperson of a general meeting at which a quorum is present may, with the consent of a majority of members present at the meeting, adjourn the meeting to another time at the same place or at another place.

35.2 Without limiting sub rule (1), a meeting may be adjourned—

(a) if there is insufficient time to deal with the business at hand; or

(b) to give the members more time to consider an item of business.

35.3 No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.

35.4 Notice of the adjournment of a meeting under this rule is not required unless the meeting is adjourned for 14 days or more, in which case notice of the meeting must be given in accordance with Rule 31.

36. Voting at general meeting

36.1 On any question arising at a general meeting—

(a) subject to sub rule (3), each member who is entitled to vote has one vote: and

(b) members shall vote personally; and

(c) except in the case of a special resolution, the question must be decided on a majority of votes.

36.2 If votes are divided equally on a question, the Chairperson of the meeting shall have a casting vote.

36.3 If the question is whether or not to confirm the minutes of a previous meeting, only members who were present at that meeting may vote.

37. Special resolutions

A special resolution is passed if not less than three quarters of the members voting at a general meeting vote in favour of the resolution.

38. Determining whether resolution carried

38.1 Subject to subsection (2), the Chairperson of a general meeting may, on the basis of a show of hands, declare that a resolution has been—

(a) carried; or

(b) carried unanimously; or

(c) carried by a particular majority; or

(d) lost—

and an entry to that effect in the minutes of the meeting is conclusive proof of that fact.

38.2 If a poll (where votes are cast in writing) is demanded by three or more members on any question—

(a) the poll must be taken at the meeting in the manner determined by the Chairperson of the meeting; and

(b) the Chairperson must declare the result of the resolution on the basis of the poll.

38.3 A poll demanded on a question of an adjournment must be taken immediately.

38.4 A poll demanded on any other question must be taken before the close of the meeting at a time determined by the Chairperson.

39. Minutes of Meetings

39.1 The Board must ensure that minutes are taken and kept of each general meeting, special general meeting and annual general meeting.

39.2 The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote.

39.3 In addition, the minutes of each annual general meeting must include—

(a) the names of the members attending the meeting and where appropriate the Clubs they represent; and

(b) the financial statements submitted to the members in accordance with Rule 28(3)(b)(ii).
and

(c) the certificate signed by two Board members certifying that the financial statements give a true and fair view of the financial position and performance of the MPFNL: and

(d) any audited accounts and auditor's report or report of a review accompanying the financial statements that are required under the Act.

PART 5—THE BOARD

Division 1—Powers of the Board

40. Role and Powers

40.1 The business of the MPFNL shall be managed by or under the direction of the MPFNL Board, herein referred to as the Board.

40.2 The Board may exercise all the powers of the MPFNL except those powers that these Rules or the Act require to be exercised by general meetings of the members of the MPFNL or those powers lawfully delegated to the Secretary or Manager.

40.3 The Board may—

- (a) appoint and remove staff.
- (b) establish subcommittees consisting of appropriately qualified or experienced persons with terms of reference it considers appropriate.

41. Delegation

41.1 The Board may delegate to a member of the Board, the Secretary, a manager, a subcommittee or staff, any of its powers and functions other than—

- (a) this power of delegation; or
- (b) a duty imposed on the Board by the Act or any other law.

41.2 The delegation must be in writing and may be subject to the conditions and limitations the Board considers appropriate.

41.3 The Board may, in writing, revoke a delegation wholly or in part.

Division 2—Composition of the Board and Duties of Members

42. Composition of the Board

The MPFNL Board shall consist of six (6) Members elected in accordance with Rule 48.

43. General Duties

43.1 As soon as practicable after being elected the Board, each Board member must become familiar with these Rules and the Act.

43.2 The Board is collectively responsible for ensuring that the MPFNL complies with the Act and that individual members of the Board comply with these Rules.

43.3 Board members must exercise their powers and discharge their duties with reasonable care and diligence.

43.4 Board members must exercise their powers and discharge their duties—

(a) in good faith in the best interests of the MPFNL; and

(b) for a proper purpose.

43.5 Board members and former Board members must not make improper use of—

(a) their position; or

(b) information acquired by virtue of holding their position—so as to gain an advantage for themselves or any other person or to cause detriment to the MPFNL.

43.6 In addition to any duties imposed by these Rules, a Board member must perform any other duties imposed from time to time by resolution at a general meeting.

44. Chairperson

44.1 At its first meeting each year the Board shall elect a Chair from amongst its members who shall be the Chairperson for any general meetings and for any Board meetings.

44.2 If the Chair is unable to preside, the Chairperson of the meeting must be—

(a) in the case of a general meeting—a Board member elected by the members, a Club President present; or

(b) in the case of a Board meeting—a Board member elected by the other Board members present.

45. Secretary

45.1 The Board may appoint a Secretary or General Manager, who shall perform any duty or function required under the Act, to be performed by the 'Secretary' of an incorporated association. This shall include but not limited to responsibility for lodging documents of the MPFNL with the Registrar.

45.2 The Secretary must—

(a) maintain the register of members in accordance with Rule 17; and

(b) keep custody of the common seal of the MPFNL and, including the financial records referred to in Rule 66(3), all books, documents and securities of the MPFNL in accordance with Rules 71

(c) subject to the Act and these Rules, provide members with access to the register of members, the minutes of general meetings and other books and documents; and

(d) perform any other duty or function imposed on the League Manager by these Rules.

45.3 The Secretary must give to the Registrar notice of his or her appointment within 14 days after the appointment.

46. Financial Responsibilities

46.1 The Secretary shall —

- (a) receive all moneys paid to or received by the MPFNL and issue receipts for those moneys in the name of the MPFNL; and
- (b) ensure that all moneys received are paid into the accounts of the MPFNL within 5 working days after receipt; and
- (c) make any payments authorised by the Board or by a general meeting of the MPFNL from the MPFNL's funds; and
- (d) ensure cheques are signed in accordance with procedures approved by the Board
- (e) ensure compliance with Part 6 of these Rules in relation to Financial Matters.

46.2 The Secretary must—

- (a) ensure that the financial records of the MPFNL are kept in accordance with the Act; and
- (b) coordinate the preparation of the financial statements of the MPFNL for audit and their certification by the Board prior to their submission to the annual general meeting of the MPFNL.

46.3 The League Manager must ensure that at least one Board member has access to the accounts and financial records of the MPFNL.

Division 3—Election of Board Members and Tenure of Office

47. Who is eligible to be a Board Member?

A person is eligible to be elected or appointed as a Board if that person—

- (a) Is 18 years or over; and
- (b) is nominated by an Affiliated Club.

48. Election of Board Members

- 48.1 Board elections for the position of MPFNL Board Member shall be held at the Annual General Meeting and the appointment shall be for a period of three (3) years.
- 48.2 Initially Six Board members will be elected. The initial term for all Board members will be 12 months (February 2023 to Annual General Meeting 2024)
- 48.3 Upon the expiration of the term, the appointee shall be eligible for election as a Board member at the next Annual General Meeting if upon expiration of the appointed term he/she gives notice in writing to the Board of the intention to seek election to the Board and provided that the member continues to hold the qualification required by Rule47.
- 48.4 If the number of members nominated for the position of Board member is less than or equal to the number to be elected, the Chairperson of the meeting must declare those members to be elected to the position.
- 48.5 If the number of members nominated exceeds the number to be elected, a ballot must be held in accordance with Rule 50.
- 48.6 All Board Members should be eligible under the Corporations Act 2001

49. Nominations

49.1 Any Affiliated Club may nominate a person to stand for the position of MPFNL Board Member.

49.2 Each nomination shall be in the form of Appendix 1 and on that form, the nominee shall:

- (a) acknowledge his/her willingness to stand for the position of which they are being nominated
- (b) provide a brief outline of the skills or abilities he or she would bring to the Board
- (c) be co-signed by the nominee and Affiliated Club.
- (d) All nominations shall be lodged with the Secretary at least twenty-one (21) days prior to the Annual General Meeting and circulated to all Affiliated Clubs no later than fourteen (14) days prior to the Annual General Meeting.
- (f) Any Board member whose period of appointment has expired shall be eligible to reapply for a position on the Board.

50. Ballot

50.1 . In the event that the number of nominees exceed the number of positions vacant, a secret ballot will be conducted as the Annual General Meeting

50.2 If a ballot is required for the election for a position, the Secretary shall act as returning officer to conduct the ballot.

50.3 Before the ballot is taken, each candidate may make a short speech in support of his or her election.

50.4 The Secretary must give a blank piece of paper to each person who is eligible to vote.

50.5 The Secretary, as the Returning Officer, shall manage any electronic voting in accordance with

Rule 33 as deemed appropriate.

50.6 If the ballot is for a single position, the voter must write on the ballot paper the name of the candidate for whom they wish to vote.

50.7 If the ballot is for more than one position—

(a) the voter must write on the ballot paper the name of each candidate for whom they wish to vote.

(b) the voter must not write the names of more candidates than the number to be elected.

50.8 Ballot papers that do not comply with sub rule (7)(b) are not to be counted.

50.9 Each ballot paper on which the name of a candidate has been written counts as one vote for that candidate.

50.10 The Secretary must declare elected the candidate or, in the case of an election for more than one position, the candidates who received the most votes.

50.11 If the Secretary is unable to declare the result of an election under sub rule (9) because 2 or more candidates received the same number of votes, the returning officer must—

(a) conduct a further election for the position in accordance with sub rules (4) to (9) to decide which of those candidates is to be elected; or

(b) with the agreement of those candidates, decide by lot which of them is to be elected.

(NOTE: The choice of candidate may be decided by the toss of a coin, drawing straws or drawing a name out of a hat.)

51. Term of Office

51.1 Subject to sub rule (3) and rule 48.2, a Board member holds office until the positions of the Board are declared vacant at the next annual general meeting.

51.2 A Board member may be re-elected.

51.3 A general meeting of the MPFNL may—

- (a) by special resolution remove a MPFNL Board member from office; and
- (b) elect an eligible person to fill the vacant position in accordance with this Division.

51.4 A member who is the subject of a proposed special resolution under sub rule (3)(a) may make representations in writing to the Secretary of the MPFNL (not exceeding a reasonable length) and may request that the representations be provided to the members of the MPFNL.

51.5 The Secretary may give a copy of the representations to each member of the MPFNL or, if they are not so given, the member may require that they be read out at the meeting at which the special resolution is to be proposed.

52. Vacation of Office

52.1 The office of a Board member shall become vacant if a Board member: -

- (a) submits his or her resignation in writing to the Secretary.
- (b) dies or becomes physically or mentally incapacitated to an extent which interferes with the performance of her or her duties as a Board member: or
- (c) is prohibited for any reason from being a Board member under the Corporations Law
- (d) fails to attend 3 consecutive Board meetings (other than special or urgent Board meetings) without leave of absence under rule 63; or
- (e) otherwise ceases to be a Board member by operation of section 78 of the Act.

53. Filling Casual Vacancies

53.1 The Board may appoint an eligible person to fill a position on the Board that:

- (a) has become vacant under rule 52; or
- (b) was not filled by election at the last annual general meeting.

53.2 In the event of a casual vacancy by any Board member, the Board may appoint any suitable person to the office and that person may continue in office up to and including the conclusion of the Annual General Meeting following his or her appointment

53.3 Rule 53 applies to any Board member appointed by the Board under sub rule (1) or (2).

53.4 The Board may continue to act despite any vacancy in its membership, except under provisions of a quorum as per Rule 59.

Division 4—Meetings of the Board

54. Meetings of the Board

- 54.1 The Board must meet at least three times each year at the dates, times and places determined by the Board.
- 54.2 The date, time and place of the first Board meeting must be determined by the members of the Board as soon as practicable after the annual general meeting of the MPFNL at which the members of the Board were elected. The Board Members will elect one of their number to be Chair of the MPFNL until the next Annual General Meeting and appoint a secretary..
- 54.3 Special Board meetings may be convened by the Chairperson or by any 3 members of the Board.
- 54.4 The Secretary shall attend meetings of the Board and act as Minutes Secretary but have no voting rights.

55. Notice of Board Meetings

- 55.1 Notice of each Board meeting must be given to each Board member no later than 7 days before the date of the meeting.
- 55.2 Notice may be given of more than one Board meeting at the same time.
- 55.3 The notice must state the date, time and place of the meeting.
- 55.4 If a special Board meeting is convened, the notice must include the general nature of the business to be conducted.
- 55.5 The only business that may be conducted at the meeting is the business for which the meeting is convened.

56. Urgent Meetings

56.1 In cases of urgency, a meeting can be held without notice being given in accordance with rule

56.2 provided that as much notice as practicable is given to each Board member by the quickest means practicable.

56.3 Any resolution made at the meeting must be passed by an absolute majority of the Board.

56.4 The only business that may be conducted at an urgent meeting is the business for which the meeting is convened.

57. Procedure and Order of Business

57.1 The procedure to be followed at a meeting of the Board shall be determined from time to time by the Board.

57.2 The order of business may be determined by the members present at the meeting.

58. Use of technology

58.1 A Board member who is not physically present at a Board meeting may participate in the meeting by the use of technology that allows that Board member and the Board members present at the meeting to clearly and simultaneously communicate with each other.

58.2 For the purposes of this Part, a Board member participating in a Board meeting as permitted under sub rule (1) is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

59. Quorum

59.1 No business may be conducted at a Board meeting unless a quorum is present.

59.2 The quorum for a Board meeting is the presence (in person or as allowed under rule 58) of a majority of the Board members holding office.

59.3 If a quorum is not present within 30 minutes after the notified commencement time of a Board meeting—

(a) in the case of a special meeting—the meeting lapses.

(b) in any other case—the meeting must be adjourned to a date no later than 14 days after the adjournment and notice of the time, date and place to which the meeting is adjourned must be given in accordance with rule 55.

60. Voting – Board Meetings

60.1 On any question arising at a Board meeting, each Board member present at the meeting has one vote.

60.2 A motion is carried if a majority of Board members present at the meeting vote in favour of the motion.

60.3 If votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.

60.4 Voting by proxy is not permitted.

61. Conflict of Interest

61.1 A Board member who has a material personal interest in a matter being considered at a Board meeting must disclose the nature and extent of that interest to the Board.

61.2 The member—

(a) must not be present while the matter is being considered at the meeting; and

(b) must not vote on the matter.

61.3 This rule does not apply to a material personal interest—

- (a) that exists only because the member belongs to a class of persons for whose benefit the MPFNL is established; or
- (b) that the member has in common with all, or a substantial proportion of, the members of the MPFNL.

62. Minutes of Meeting

62.1 The Board must ensure that minutes are taken and kept of each Board meeting.

62.2 The minutes must record the following—

- (a) the names of the members in attendance at the meeting;
- (b) the business considered at the meeting.
- (c) any resolution on which a vote is taken and the result of the vote; (d) any material personal interest disclosed under rule 61.

63. Leave of absence

63.1 The Board may grant a Board member leave of absence from Board meetings for a period not exceeding three (3) months.

63.2 The Board must not grant leave of absence retrospectively unless it is satisfied that it was not feasible for the Board member to seek the leave in advance.

PART 6—FINANCIAL MATTERS

64. Source of Funds

64.1 The funds of the MPFNL may be derived from joining fees, annual subscriptions, levies, donations, fund-raising activities, sale of goods, grants, fines, interest and any other sources approved by the Member Clubs.

64.2 The Board shall have the power to impose levies upon Member Clubs if such is necessary subject to a majority vote at a general meeting.

65. Management of Funds

65.1 The MPFNL must open an account with a financial institution from which all expenditure of the MPFNL is made and into which all of the MPFNL's revenue is deposited.

65.2 The Board may approve the establishment of additional accounts with financial institutions for specific purposes.

65.3 Subject to any restrictions imposed by a general meeting of the MPFNL, the Board may approve expenditure on behalf of the MPFNL.

65.4 The Board may authorise the Secretary to expend funds on behalf of the MPFNL (including by electronic funds transfer) up to a specified limit without requiring approval from the Board for each item on which the funds are expended.

65.5 All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed in accordance with procedures approved by the Board.

65.6 All funds of the MPFNL must be deposited into the financial account of the MPFNL no later than five (5) working days after receipt.

65.7 With the approval of the Board, the Secretary may maintain a cash float provided that all money paid from or paid into the float is accurately recorded at the time of the transaction.

66. Financial Records

66.1 The MPFNL must keep financial records that—

- (a) correctly record and explain its transactions, financial position and performance; and
- (b) enable financial statements to be prepared as required by the Act.

66.2 The MPFNL must retain the financial records for seven (7) years after the transactions covered by the records are completed.

66.3 The Secretary must keep in his or her custody, or under his or her control—

- (a) the financial records for the current financial year; and
- (b) any other financial records as authorised by the Board.

67. Financial Statements

67.1 For each financial year, the Board must ensure that the requirements under the Act relating to the financial statements of the MPFNL are met.

67.2 Without limiting sub rule (1), those requirements include

- (a) the preparation of the financial statements in accordance with Australian Accounting Standards.
- (b) the review or auditing of the financial statements.
- (c) the certification of the financial statements by the Board.
- (d) the submission of the audited financial statements to the annual general meeting of the MPFNL.
- (e) the lodgement with the Registrar of the financial statements and accompanying reports, certificates, statements and fee.

PART 7—GENERAL MATTERS

68. Common Seal

The MPFNL shall have a common seal, of which

- (a) the name of the MPFNL must appear in legible characters on the common seal.
- (b) a document may only be sealed with the common seal by the authority of the Board and the sealing must be witnessed by the signatures of two Board members.
- (c) the common seal must be kept in the custody of the Secretary.

69. Registered Address

The registered address of the MPFNL is—

- (a) the address determined from time to time by resolution of the Board; or
- (b) if the Board has not determined an address to be the registered address—the postal address of the Secretary.

70. Notice Requirements

70.1 Any notice required to be given to a member or a Board member under these Rules may be given—

- (a) by handing the notice to the member personally; or
- (b) by sending it by post to the member at the address recorded for the member on the register of members; or
- (c) by email or equivalent electronic transmission.

70.2 Sub rule (1) does not apply to notice given under rule 56.

70.3 Any notice required to be given to the MPFNL or the Board may be given—

- (a) by handing the notice to a member of the Board; or
 - (b) by sending the notice by post to the registered address; or
 - (c) by leaving the notice at the registered address; or
 - (d) if the Board determines that it is appropriate in the circumstances—
- (i) by email to the email address of the MPFNL or Secretary.

71. Custody and Inspection of Books and Records

71.1 Members may on request inspect free of charge—

- (a) the register of members.
- (b) the minutes of general meetings.
- (c) subject to sub rule (71.2), the financial records, books, securities and any other relevant document of the MPFNL, including minutes of Board meetings.

71.2 The Board may refuse to permit a member to inspect records of the MPFNL that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the MPFNL.

71.3 The Board must on request make copies of these rules available to members and applicants for membership free of charge.

71.4 Subject to sub rule (2), a member may make a copy of any of the other records of the MPFNL referred to in this rule and the MPFNL may charge a reasonable fee for provision of a copy of such a record.

71.5 For purposes of this rule—

relevant documents mean the records and other documents, however compiled, recorded or stored, that relate to the incorporation and management of the MPFNL and includes the following—

- (a) its membership records;
- (b) its financial statements;

- (c) its financial records.
- (d) records and documents relating to transactions, dealings, business or property of the MPFNL.

72. Winding Up and Cancellation

72.1 The MPFNL may be wound up voluntarily by special resolution.

72.2 In the event of the winding up or the cancellation of the incorporation of the MPFNL, the surplus assets of the MPFNL must not be distributed to any members or former members of the MPFNL.

72.3 Subject to the Act and any court order made under section 133 of the Act, the surplus assets must be given to a body that has similar purposes to the MPFNL and which is not carried on for the profit or gain of its individual members.

72.4 The body to which the surplus assets are to be given must be decided by special resolution.

73. Alteration of Rules

These Rules may only be altered by special resolution of a special general meeting of the

PART 8-

74. Competition Structure

Any changes or request for changes to the competition structure of the MPFNL requires not less than three quarters of the members voting at a general meeting to vote in favour of the request or changes.

PART 9-LIFE MEMBERSHIP

75. Life Membership

- 75.1 The Board may in each financial year appoint for Life Membership of the MPFNL to up to 2 persons who have served outstanding service in the promotion of the MPFNL purposes.
- 75.2 Prior to the appointment of Life Members the Board shall establish a subcommittee of Life Members to examine and report to the Board the credentials of each nominee.
- 75.3 Nominations for Life Membership shall be made on the standard form as shown in Appendix and shall be accompanied by any supporting evidence of their service and/or games played.
- 75.4 The Board may award Life Memberships after assessing all nominations on their individual merit and nominations close on 1 August annually.
- 75.5 Players who have played three hundred (300) 1st XVIII games or 300 A Grade Netball games for a Club or Clubs affiliated with the MPFNL or one of its predecessor leagues shall be conferred with Life Membership automatically.

76. All Life Members shall be entitled to:

- 76.1 A suitably inscribed medallion; and
- 76.2 Free entry to all matches controlled by the MPFNL on presentation of their Life Membership medallion or official pass.
- 76.3 Attend all Annual and Special General Meetings of the MPFNL and speak at such meetings but shall not be entitled to vote.
- 76.4 Such other benefits the Board may determine.

Part 10—Election of Commission Member and Tenure of Office

77. Who is eligible to be a Commission Member?

A person is eligible to be elected or appointed as a Commissioner if the person:

- (a) Is 18 years or over; and
- (b) does not hold any office position (elected or otherwise) with an Affiliated Club

78. Election of Commissioner

78.1 Elections for the position of MPFNL Commissioner shall be held at the Annual General Meeting, the number to be elected shall be as determined by the MPFNL and the appointment shall be for a period of two (2) years, or such other period as determined by AFL Victoria

78.2 Upon the expiration of the term, the appointee shall be eligible for election as a Commission member at the next Annual General Meeting if upon expiration of the appointed term he/she gives notice in writing to the Board of the intention to seek election to the Commission.

78.3 If the number of members nominated for the position of Commission member is less than or equal to the number to be elected, the Chairperson of the meeting must declare those members to be elected to the position.

78.4 If the number of members nominated exceeds the number to be elected, an election must be conducted in accordance with the provisions of Division 3 "Election of Board Members

79. Vacation of Office

The office of Commissioner shall become vacant if a Commissioner submits his or her resignation in writing to the Secretary or otherwise ceases to be a Commission member by operation of section 78 of the Act.

80. Filling Casual Vacancies

80.1 The Board may appoint an eligible person to fill a position on the Commission that:

- (a) has become vacant under rule 79; or
- (b) was not filled by election at the last annual general meeting.

